



## Mid-Level Management Certificate (MLMC) Planning & Progress Worksheet

*This form is provided as a worksheet for you to keep track of your progress in the program.  
Send this completed form to the MLMC Program Director when you register for your final class.*

*Most classes, not all, are offered twice/yr. Spring and Fall*

**Name:** \_\_\_\_\_

### **Programs (Seven Required)**

**Dates** of completed class

\_\_\_\_\_ Leadership

\_\_\_\_\_ Management Assessment for Personal Planning and Development

\_\_\_\_\_ Managing Your Brain for Managers: The Neuroscience of Leading Self and Others

\_\_\_\_\_ Communication Skills for Challenging Conversations

\_\_\_\_\_ The Manager's Role in Work Satisfaction and Engagement

\_\_\_\_\_ A Coach Approach to Work Performance Feedback

\_\_\_\_\_ Building Effective Teams Virtually OR Leading at a Distance: Managing Virtual Staff and Teams

\_\_\_\_\_ **All Core Programs Completed**

Program Director, Laura V. Page, may allow substitution of another DCS program.  
Send requests to [laura.page@wisc.edu](mailto:laura.page@wisc.edu)