

LEADERSHIP, MANAGEMENT AND WORKPLACE SKILLS	SEPT	OCT	NOV	DEC
Managing Organizational Change	15			
Leading for Racial Equity Part 1: Becoming an Anti-Racist Organization	16			
Building Effective Teams - Virtually	29			
Managing Time, Multiple Priorities & Interruptions		6		
A Coach Approach to Work Performance Feedback Four half-days		7-8, 14, 21		
Leading for Racial Equity Part 2: Policy Tools and Workforce Development Two days		14	11	
Leadership		19		
Resilience and Stress Management Skills		20		
Servant Leadership Certificate 5 days Redesigned		20, 22, 28	4, 11	
Management Assessment for Personal Planning and Development		22		
Listening for a Change: Skills for Inclusivity		26		
The Manager's Role in Work Satisfaction and Engagement			3, 17	
Project Management Certificate Redesigned: 3 classes + Applied Learning Review *				
Fundamentals of Project Management *	22-23			
Agile Scrum Project Management * NEW		27-28		
Beyond the Basics of Project Management: Managing Risks, Relationships, Resources and PPRs * N			9-10	
Project Management Applied Learning Review * (Personally scheduled)				
Managing Your Brain for Managers: Neuroscience of Leading Self & Others			4 + 18	
Honoring Our Common Differences: Reflective Actions for Inclusivity			9	
Excel Skills 1: Fundamentals and Essentials			12	
Facilitating Effective Meetings			17	
Professional Writing: Effective Workplace Communication			18	
Managing Change Using Project Management Skills three ½ days (am)				1-3
The Art of Conflict Transformation				7-8
Communication Skills for Challenging Conversations				8-9
Encouraging a Culture of Civility & Respect				9
Leading at a Distance: Managing Virtual Staff and Teams 1.5 days				15-16
Inclusive Teaching Online: Skills & Techniques for All Trainers NEW				
Mid-Level Management Certificate Begin the certificate at any time	See	Website		
The Highlight Course: Find Focus, Beat Distraction, Make Time for Work That Matters NEW	Start anytime			